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ABSTRACT

This publication has been developed to assist correctional administrators and librarians to comply with recent court mandates on prisoners' rights of access to legal reference services and materials. The Introduction includes some basic suggestions for selecting a location for the law library in a correctional facility, and considerations to be taken into account by correctional administrators when planning legal reference services. Two lists of recommended books and reference materials for law libraries in state and federal prisons are provided in Section I; the first suggests books for a minimum collection and the second is an expanded version for a reasonably adequate library that should suffice for most legal research by prisoners. Both contain pertinent bibliographic information. Also included in this section are a sample list of materials for the state of Wisconsin, checklists for shelf space needed to house the collections enumerated above, and a directory of law book publishers. Section II is a directory of law libraries that offer services to prisoners, e.g., photocopying of statutes and reference services. Entries are arranged by state and include the types of services offered and specific eligibility requirements. Section III is a directory of law library consultants to correctional institutions, arranged alphabetically by state. The 205 individuals who have expressed a willingness to provide such service are listed alphabetically by name in the appropriate states. (Author/JPF)

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NOTE: Sections I, II, III of this publication were originally prepared, and subsequently updated as indicated, by the American Association of Law Libraries, Committee on Law Library Service to Prisoners. The AALL has published and sells this material in a different format, as well as additional related items.

December 1975

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FOREWORD

A seminar in May 1972, sponsored by the American Correctional Association in cooperation with the Institute of Library Research of the University of California at Berkeley, provided the impetus for the first edition of this publication. At the seminar experts in the fields of law, corrections and librarianship discussed the intended legal requirements for inmate access to the courts and what possible alternatives were available to meet the requirements in the various correctional institutions, so diverse in size, type, and location. The participants concluded that the publication of guidelines would be helpful to correctional administrators in their efforts to comply with court mandates in the most reasonable and practical manner.

Other associations and agencies which cooperated in the 1972 seminar and the production of the original publication are:

American Bar Association
American Association of Law Libraries
American Library Association
Federal Bureau of Prisons
U. S. Chamber of Commerce
United States Office of Education

Special thanks must go to the following persons who contributed their time and efforts to the project:

Andree Bailey Lowry, Chairman, American Correctional Association's Committee on Institution Libraries.

Marjorie LeDonne and Margaret C. Hannigan, Co-Chairmen, ACA Sub-Committee on Provision of Legal Materials for Prisoners.

Elizabeth H. Poe, Chairman, American Association of Law Libraries' Special Committee on Law Library Service to Prisoners.

Marion H. Vedder, Director of the seminar and compiler of the *Guidelines.*

Major credit for this updated and expanded second edition of the *Guidlines* must be given to the Committee on Law Library Service to Prisoners of the American Association of Law Libraries. That committee, chaired by O. James Werner, Librarian, San Diego County Law Library, and its sub-committees, provided the updated information and arranged for AALL permission to include it in the reprint.

On behalf of correctional administrators throughout the country, we wish to thank the committee members and the association for their contribution and fine spirit of cooperation.

Anthony P. Travisono
Executive Director
American Correctional Association

December 1975

PREFACE

The public at large, government officials, and elected representatives have become increasingly aware of the flaws and inadequacies of our criminal justice and correctional systems. There is today a growing number of professional and lay people desiring to join forces with correctional administrators and the prisoners themselves to find solutions to problems which touch upon the most fundamental values of our society and the basic principles upon which our government was founded. This growing concern is reflected in recent Federal Court decisions which have defined a prisoner's right to access to legal materials as an extension of his right of access to the courts. Correctional administrators, recognizing the need for improvement of existing services but being unfamiliar with the techniques and material requirements, have asked for help in meeting this new obligation.

It is in response to this need for a clearly articulated policy regarding the access to legal materials that the American Correctional Association in collaboration with other interested agencies and organizations has undertaken the development of this publication. The Association is most appreciative of the help of the many individuals and groups that participated and is proud to have played a key role in helping to promote the interest and establish the means to bring this cooperation about. We gratefully acknowledge the contribution of the United States Office of Education in financing this project and hope that these guidelines will be of interest and value to many.

Credit and appreciation is due Mr. Donald Pointer, Associate Executive Director, for his contribution in coordinating and supervising the publication of this document.

E. Preston Sharp, Ph.D
Executive Director
American Correctional Association

June 1973

GUIDELINES FOR LEGAL REFERENCE SERVICE IN CORRECTIONAL INSTITUTIONS: A Tool for Correctional Administrators

INTRODUCTION

WHY LEGAL REFERENCE SERVICE

Recent court decisions have made it obligatory for departments of corrections to provide indigent inmates with the same access to the courts that is available to more affluent offenders, namely through legal counsel and law books.[1] *Legal counsel,* to be provided through public defender systems or correctional department employed attorneys, or through para-professionals such as law school students, and a *law library* staffed by librarians, civilian para-professionals, volunteers and trained inmates are essential in fulfilling court mandates.

The provision of legal reference service as a court requirement is new, important and highly visible to large segments of concerned citizens. It should rank in priority for administrative attention with such basic services as medical treatment.

Because of the many variables present in correctional institutions, it would be impossible to develop one set of standards applicable to all. By stating some guidelines for creating satisfactory legal reference service and suggesting principles to be followed, it is hoped that correctional administrators will make provision for the best possible legal assistance (counsel and books or other materials) from the viewpoint of indigent inmates and within the potential capacity of the institution.

WHERE APPLICABLE

The court decisions make no distinction between the size or character of institutions. This means that although an inmate finds himself in a small institution, whether awaiting trial or sentenced, he has the same right to access to the courts as an inmate in a major institution. This right is also extended to juveniles, although it is logical to conclude that those under 16 may not have the same use for legal reference materials as adults.

LOCATING THE LAW LIBRARY

The legal reference collection should be placed in an area generally accessible to all inmates where movement to and from living quarters can be provided at all times with a minimum of custodial or security supervision. The space provided should be adequate to house the recommended collection of materials and allow for growth during a ten-year period (see Section I for space requirements). It should have good ventilation, good temperature control and good lighting. There should be at least one quiet area for confidential counseling, although this area does not necessarily have to be within or adjacent to the institution library.

It is recommended that all library functions within the institution, including legal reference materials and service, be coordinated under a professional librarian with special training in audio-visual and legal reference service. When the law library is not a special section of the institution library, it should be located in an adjacent area where supervision by one library director can effect economy of staff and provide for maximum use of para-professionals — civilians, correctional officers, volunteers and inmate aides.

PLANNING FOR SERVICE

Whether the legal reference material is supervised and serviced by a professional librarian or a para-professional, provision should be made for continous training of the library staff so that there is built-in continuity. The training in legal reference work should be by law librarians, attorneys, or others qualified in this specialized subject.

It is imperative that the law library be open and availabe for use by all inmates a maximum number of hours per week. The cost benefit of providing the legal materials and service will accrue in proportion to the use of the library by the inmates.

The correctional administrator must determine what is essential in his institution to provide for maximum use of his library facilities. For a new institution the library can be so located that it is readily accessible with the least security staff required from all parts of the institution during daytime and evening hours as well as weekends. For older institutions where such services were not planned, the administrator must consider alternatives available to provide adequate legal reference services. He may find there is no space for it in the institution library or even near it. Some considerations he must make are as follows: Where to locate or relocate the law library? What increases of staff are necessary? Will a nearby law library staff take responsibility for supervising the law library? In smaller institutions will this law library staff select and train volunteers to work in the institution law

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[1] *Younger* v. *Gilmore,* 404 U.S. 15, 30 L. Ed. 2d 142, 92S. ct. 250 (November 8, 1971)

Johnson v. *Avery,* 393 U.S. 483 (1969)

Novak v. *Beto; Cruz* v. *Beto* et. al., 320 F. Supp. 1206 (1970); U.S. District Court, S.D. Texas, Houston Div., October 5, 1970

library? Would a contract with a law library for legal reference service be feasible if telephone or computer terminal access were available in all separate areas of the institution? If a basic law collection is provided, should there be photo duplication equipment to relieve congestion in the library and provide better service? Are there special grants to initiate such a law library service, and if so, how is continuance assured once the service is started? These are all essential factors in providing adequate legal reference service.

There are at present no known absolute standards for prison law library space requirements and hours the library should be open. These should be empirically tested to arrive at workable formulas for seats in proportion to the total population and hours the library is open. If one can determine the average length of time needed for an inmate to prepare a writ, what porportion of the population will be "preparing" at the same time and how many inmates the library can accommodate comfortably at one time, then one could arrive at a reasonable plan for service. As a theoretical example, note the following assumptions:

The total population is 1,000

10% (or 100) are wanting to prepare writs at the same period

Each inmate has no more than 2 weeks to prepare the writ

25 persons working in the library at one time is maximum

3-hour working periods are better than shorter ones

Given this particular set of data, one can conclude that 100 inmates could use the library for 3 hours each day for the 2 week period if necessary by opening the library at 6:00 A.M. and closing at 8:00 P.M. This would be 4 three-hour daily periods plus 2 hours for those needing additional time or those wishing to begin their legal search.

Another aspect to consider is how many inmates will be doing their own research, how many will rely on writ-writers or other legal para-professionals to prepare writs for them, and how many have a court date set. Those inmates with a court date set deserve all possible consideration such as release from work assignments, access to law library beyond normal working day, funds to purchase photocopy needed, etc. Correctional administrators have found that the opportunity to do research in a library is therapeutic and contributes toward rehabilitation and a para-professional job related to law.

WHAT MATERIALS

The court decisions which hold that every correctional facility which retains people either on a pre-sentence or sentenced basis must provide access to the courts for all inmates have been interpreted to mean that basic legal reference materials as well as legal counsel are required. To assist administrators to "make their libraries realistic research centers for prisoner self-help" a Committee on Law Library Service to Prisoners, American Association of Law Libraries, has prepared two recommended collections of law books: *Minimum Collection for Prison Law Libraries* and *Expanded Collection for Prison Law Libraries* (see Section I). The minimum collection has been carefully selected to provide the most basic legal research needs. Anything less will be inadequate. It consists of basic United States and general titles. To this list, however, each state must add its own materials and each administrator will need to consider whether one set of the collection will be sufficient for the inmate needs in his institution or whether more copies of titles are essential. He must also consider purchasing other titles from the "Expanded" list, which is not an extravagant list. As many titles should be purchased from this list as can be funded.

Those with only very limited funds initially should purchase first the respective state reports and statutes, followed by the U.S. statutes and U. S. Supreme Court reports. These will form the core of the collection.

The lists include current cost and annual upkeep cost as well as the shelf space needed immediately and for subsequent growth. It is stressed that the material must be kept up-to-date annually. It is poor policy to accept gifts unless they are selected by someone who knows law books and the needs of the inmates.

WHAT SERVICES

In addition to the institution's law library, inmates must have access to a large law library able to provide photo-copy, interlibrary loan of materials and reference service. To assist administrators and inmates, the AALL Committee has also prepared a list by states of the law libraries which will give service to inmates, what types of service, and on what basis (see Section II). Since most libraries require that the cost of photocopy be borne by the requestor (the usual charge is 10c per page) it could be argued that this service be provided free to the indigent inmate. A fund for such needs could be set up by a group of interested citizens if the administrator is unable or wishes not to allow for this fund in his budget.

Although it is anticipated that AALL will continue to maintain and keep current its "Minimum" and "Expanded" lists as well as the list of law

libraries which will serve inmates, correctional administrators should be alert to any cessation of service. Involving community legal resources and personnel in the institution law library program is a good way to keep communication channels open in the legal and law library field.

The potential use of microform for legal reference materials should be carefully considered. Although much of the law material presently available in microform consists of rare or esoteric items, there is reason to hope and believe that current basic materials could be available if publishers were aware of the potential market. With the proper equipment for both reading microfiche and making printouts, there is the possibility of considerable economy and flexibility of the program.

LAW LIBRARY CONSULTANTS

At the 1974 annual meeting of the AALL it was decided that one of the major objectives of the Committee on Law Library Service to Prisoners would be to develop a *Directory of Law Librarian Consultants to Correctional Institutions.* The sub-committee appointed to compile such a directory undertook to identify a national network of professional law librarians who would volunteer to consult with prison library personnel within their common geographic regions. Over 200 individuals expressed a willingness to provide consulting services to correctional institutions. Their names and addresses appear in Section III of the *Guidelines.*

SECTION I

RECOMMENDED COLLECTIONS FOR PRISON LAW LIBRARIES

Compiled June 1972
Revised June 1975

by the

American Association of Law Libraries
Committee on Law Library Service to Prisoners

INTRODUCTION

This section contains two lists of books recommended for prison law libraries. List One, a list of law books for a minimum collection in a prison library, is just that — a *minimum* collection. In the opinion of the sub-committee, anything less than the collection in List One will be inadequate for the most basic legal research that might be done by a prisoner or the type of "jailhouse lawyer" contemplated by the Supreme Court in *Avery* v. *Johnson* (393 U.S. 483).

List Two is an expanded list for a reasonably adquate prison law library and should suffice for most legal research by prisoners. List Two contains court decisions starting in 1950, but it is strongly recommended that those institutions which can afford it purchase court decisions starting with volume one of each set.

Using the State of Wisconsin as a sample, minimum and expanded checklists of state materials appropriate for a specific jurisdiction are also included. And finally, a directory of law book publishers, arranged alphabetically by abbreviated name, completes Section I.

We sincerely hope that prison administrators and others responsible for law libraries in prisons will find these lists helpful in selecting materials that will make their libraries realistic research centers for prisoner self-help. We recognize that self-help is merely an expedient substitute for the advice and assistance of legal counsel, but it seems to be a more attainable goal for the present.

Committee on Law Library Service
to Prisoners
American Association of Law Libraries
O. James Werner, Chairman

CHECKLIST ONE:
MINIMUM COLLECTION FOR PRISON LAW LIBRARIES

I. Materials for both Federal and State Prisons

A. Federal Materials

1. *United States Code Annotated.* Constitution; Titles 18; 28 (Sec. 2241-2255, Federal Rules of Appellate Procedure, Rules of Supreme Court); 42 (Sec. 1981-1985). St. Paul: West. 26 vols. and pamphlet. $214.50 ($64.30 annual upkeep)

   or

   United States Code Service (Lawyers Edition). Constitution; Court Rules-Criminal Proceedings; Titles 18; 28 (Sec. 2241-2255); 42 (Sec. 1981-1985). Rochester: Lawyers Co-op /San Francisco: Bancroft-Whitney. 7 vols. and pamphlet. $129.00 ($31? annual upkeep)

2. *United States Reports.* Washington, D.C.: U.S. Government Printing Office. 1960- vol. 361- 51 vols. $333.00 ($35 annual upkeep)

   or

   Supreme Court Reporter. St. Paul: West. 1960- vol. 80- 25 vols. $250.00? ($48? annual upkeep)

   or

   United States Supreme Court Reports. (Lawyers Edition 2d Series). Rochester: Lawyers Co-op/San Francisco: Bancroft-Whitney. 1960 vol. 4- 35 vols. $530.00? ($82.50 annual upkeep)

3. *Federal Reporter.* (2d Series). St. Paul: West. 1960- vol. 273- 231 vols. $2,310.00? ($200? annual upkeep)

4. *Federal Supplement.* St. Paul: West. 1960- Vol. 180- 204 vols. $2040.00? ($200? annual upkeep)

5. *Shepard's United States Citations.* Colorado Springs: Shepard. 1968. 7 vols. $175.00 ($58 annual upkeep)

6. *Shepard's Federal Citations.* Colorado Springs: Shepard. Federal Supplement; Federal Reporter, 2d Series. 201-390 vol. (6th ed.). 1969 Series. $90.00 ($48 annual upkeep)

7. Rules of local federal district courts. Free from court clerks.

B. General Materials

1. Amsterdam, Anthony. *Trial Manual for the Defense of Criminal Cases.* 2d. ed. Philadelphia: ALI-ABA. 1972. (loose-leaf) $35.00

2. Bailey, F. Lee and Henry B. Rothblatt. *Complete Manual of Criminal Forms. Federal and State.* Rochester: Lawyers Co-op/San Francisco: Bancroft-Whitney. 1974. 2 vols. $65.00 ($7 annual upkeep)

3. One or more of the following:
   a. Ballentine, James A. *Ballentine's Law Dictionary* (3d ed. by James A. Anderson). Rochester: Lawyers Co-op/San Francisco: Bancroft-Whitney. 1969. $15.00

   b. Black, Henry C. *Black's Law Dictionary* (Rev. 4th ed.) St. Paul: West. 1968. $14.50

4. Gifis, Steven H. *Law Dictionary.* Woodbury, New York: Barron's Educational Series, Inc. 1975. $2.95

5. Cohen, Morris L. *Legal Research in a Nutshell* (2d ed.). St. Paul: West. 1971. $5.00

   or

   Lloyd, David. *Finding the Law.* Dobbs Ferry: Oceana, 1974. $4.00

6. *Criminal Law Reporter.* Washington, D.C.: BNA Weekly. 2 vols. (loose-leaf) $148.00 first year ($138 annually thereafter)

7. Fox, Sanford J. *Juvenile Courts in a Nutshell.* St. Paul: West. 1971. $5.00

8. Israel, Jerold H. and Wayne R. LaFave. *Criminal Procedure in a Nutshell.* St. Paul: West. 1971. $5.00

9. *Jailhouse Lawyer's Manual; How to Bring a Federal Suit Against Abuses in Prison.* San Francisco (558 Capp St., 94110): Prison Law Collective. 1973. Free for prisoners.

10. One or more of the following:
    a. Krantz, Sheldon. *Cases and Materials on the Law of Corrections and Prisoner's Rights.* St. Paul: West. 1973. $17.50

    b. *Prisoner's Rights Sourcebook: Theory, Litigation, Practice.* Compiled and edited by Michele G. Hermann and Marilyn G. Haft. New York: Clark Boardman. 1973. $19.50

    c. Rubin, Sol. Prison Law: the court decisions: sentencing to prison, prison conditions, and consequences of imprisonment. Dobbs Ferry: Oceana. 1974- I vol. $40.00

11. *A Manual on Habeas Corpus for Jail and Prison Inmates.* Written and compiled by the Prison Law Project. In cooperation with the Barristers Club of San Francisco. Berkeley (P.O. Box 673, 64701): Legal Publications. 1973. $2.50

12. Rudovsky, David. *The Rights of Prisoners: The Basic ACLU Guide to Prisoners Rights.* New York: Avon Books. 1973. $0.95

13. Sokol, Ronald P. *Federal Habeas Corpus* (2d ed.). Charlottesville: Michie. 1969. $25.00

II. Additional Materials for State Prisons

1. Reports of highest and intermediate appellate courts of state. 1960-
2. State statutes compilation.
3. State digest of court decisions.
4. Shepard's Citations for state.
5. Treatise covering state criminal practice and procedure.
6. Volume containing rules of state courts, if available, otherwise, rules obtainable free from clerks of some state courts.

Notes:

1. All materials should be kept up-to-date by supplementation.
2. All prices are subject to change and do change from time to time.
3. Checklists of materials for each state are available on request from A.A.L.L. Headquarters, 53 West Jackson Blvd., Chicago, Illinois 60604

CHECKLIST TWO:
EXPANDED COLLECTION FOR PRISON LAW LIBRARIES

I. Materials for both Federal and State Prisons

A. Federal Materials

1. *United States Code Annotated.* St. Paul: West. 164 vols. $992.00*

   or

   United States Code Service (Lawyer's Edition). Rochester: Lawyers Co-op/San Francisco: Bancroft-Whitney. 53 vols. $20.00 per month (until 6/30/75)

2. *United States Reports.* Washington, D.C.: U.S. Government Printing Office. 1950- vol. 340- 72vols. $470.00 ($35 annual upkeep)

   or

   Supreme Court Reporter. St. Paul: West. 1950- vol. 71- 34 vols. $377.00? ($45 annual upkeep)

   or

   United States Supreme Court Reports (Lawyer's Edition). Rochester: Lawyers Co-op/San Francisco: Bancroft-Whitney. 1950-1956. vol. 95-100. 6 vols.

   _____. 2d ed. Rochester: Lawyers Co-op/San Francisco: Bancroft-Whitney. 1957- vol. 1- 39 vols. $700.00?**

3. *Federal Reporter.* (2d Series). St. Paul: West. 1950- vol. 179- 325 vols. $3,250.00? ($200? annual upkeep)

4. *Federal Supplement.* St. Paul: West. 1950- vol. 88- 296 vols. $2,960.00? ($200? annual upkeep)

5. *Modern Federal Practice Digest.* St. Paul: West. 1960-61. 95 vols. $1,322.25 ($250 annual upkeep)

6. *Shepard's United States Citations.* Colorado Springs: Shepard. 1968. 7 vols. $175.00 ($58 annual upkeep)

7. *Shepard's Federal Citations.* Colorado Springs: Shepard. 1969. 5 vols. $175.00 ($58 annual upkeep)

8. Wright, Charles A. *Federal Practice and Procedure.* St. Paul: West. 1969. vols. 1-3 (Criminal). $85.50

   or

   Orfield, Lester B. *Criminal Procedure Under the Federal Rules.* Rochester: Lawyers Co-op/San Francisco: Bancroft-Whitney. 1966-68. 7 vols. $192.50 ($17.50 annual upkeep)

9. *West's Federal Forms.* St. Paul: West. 1952-68. 8 vols. in 10. Pocket Supplements. $150.00 ($32.50 annual upkeep)

10. Sokol, Ronald P. *Federal Habeas Corpus.* (2d ed.) Charlottesville, Va.: Michie. 1969. $25.00

B. General Materials

1. Black, Henry C. *Black's Law Dictionary.* (Rev. 4th ed.) St. Paul: West. 1968. $14.50

   or

   Ballentine, James A. *Ballentine's Law Dictionary.* Rochester: Lawyers Co-op/San Francisco: Bancroft-Whitney. 1969. $15.00

2. *Criminal Law Reporter.* Washington, D.C.: BNA. Weekly. 2 vols. (loose-leaf) $148.00 first year ($138 annually thereafter)

3. Amsterdam, Anthony. *Trial Manual for the Defense of Criminal Cases.* 2d ed. Philadelphia: ALI-ABA. 1972. (loose-leaf) $35.00

4. One or more of the following:

   a. Anderson, Ronald A. *Wharton's Criminal Law and Procedure.* Rochester: Lawyers Co-op/San Francisco: Bancroft-Whitney. 1957. (13th ed.) 5 vols. (supplements) $115.00 ($18.50 annual upkeep)

   b. Israel, Jerold H. and Wayne R. LaFave. *Criminal Procedure in a Nutshell.* St. Paul: West. 1971. $5.00

   c. LaFave, Wayne R. and Austin Scott, Jr. *Hornbook on Criminal Law.* St. Paul: West. 1972. $13.50

5. Bailey, F. Lee and Henry Rothblatt. *Complete Manual of Criminal Forms, Federal and State.* Rochester: Lawyers Co-op/San Francisco: Bancroft-Whitney. 1974. $65.00 ($7 annual upkeep)

6. Cohen, Morris L. *Legal Research in a Nutshell.* (2d ed.) St. Paul: West. 1971. $5.00

   or

   Lloyd, David. *Finding the Law.* Dobbs Ferry: Oceana, 1974. $4.00

7. Fox, Sanford J. *Juvenile Courts in a Nutshell.* St. Paul: West. 1971. $5.00

8. *Jailhouse Lawyer's Manual; How to Bring a Federal Suit Against Abuses in Prison.* San Francisco (558 Capp St., 94110): Prison Law Collective, 1973. Free for prisoners.

9. Krantz, Sheldon. *Cases and Materials on the Law of Corrections and Prisoner's Rights.* St. Paul: West. 1973. $17.50

10. *A Manual on Habeas Corpus for Jail and Prison Inmates.* Written and compiled by the Prison Law Project. In cooperation with the Barristers Club of San Francisco. Berkeley (P.O. Box 673, 64701). Legal Publications, 1973. $2.50

11. *Prisoner's Rights Sourcebook: Theory, Litigation, Practice.* Compiled and edited by Michele G. Hermann and Marilyn G. Haft. New York: Clark Boardman, 1973. $19.50

12. *Martindale-Hubbell Legal Directory.* Summit, N.J.: Martindale-Hubbell. Annual. 5 vols. $90.00 a year.

13. Rubin, Sol. Prison Law: the court decisions: sentencing to prison, prison conditions, and consequences of imprisonment. Dobbs Ferry: Oceana. 1974- 1 vol. $40.00

14. *Criminal Law Bulletin.* Boston: Warren, Gorham & Lamont. Monthly. $28.00 a year.

II. Additional Materials for State Prisons

1. Set of annotated statutes of state.
2. State session laws subsequent to coverage in annotated statutes and supplements, if not covered by legislative service of annotated statutes publisher.
3. Court reports of appellate courts of state, 1950-
4. Digest of court decisions of state.
5. Shepard's Citations for state.

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* Includes 3 years pocket parts; 2 years of recompiled volumes; 2 years of *U.S. Code Congressional and Administrative News*; 2 years *Federal Tax Regulations*.

** Includes *United States Supreme Court Reports Digest*.

6. Rules of state courts not covered in annotated statutes. Single volume edition preferred, if available; otherwise, free copies may be obtained from clerks of some courts.

7. State legal encyclopedia, if any.

8. One or more state practice books (with forms) on evidence, criminal law and procedure, and family law.

Note:

1. It is recommended that complete sets of the court reports listed be purchased, if funds are available, beginning with volume one of each set.
2. All materials should be kept up-to-date by subscriptions or supplementation.
3. All prices are subject to change and do change from time to time.
4. Checklists of materials for each state are available upon request from A.A.L.L. Headquarters, 53 West Jackson Blvd., Chicago 60604.

SAMPLE CHECKLIST OF MATERIALS FOR ONE STATE (WISCONSIN)

CHECKLIST ONE: MINIMUM COLLECTION

1. *Wisconsin Statutes (1973).* Madison: Wisconsin Dept. of Administration, Documents Sales Office. 1975. 2 vols. $50.00 (biennial.)

   Wisconsin Annotations (1970). Madison: Wisconsin Dept. of Administration, Document Sales Office. 1 vol. $33.00 (Annotations printed every 10 years.)

2. *Wisconsin Reports,* 2d series. Chicago: Callaghan. 1960- vol. 8- 54 vols. $486.10 ($36.40 annual upkeep)

   Advance Sheets $50 per year.

3. *Wisconsin Key Number Digest.* St. Paul: West. 1964- 25 vols. $754 ($92 annual upkeep)

   or

   Callaghan's Wisconsin Digest, 2d edition. Chicago: Callaghan, 1950. 20 vols. $400.00 (Price includes pocket parts and service through December 1975.) (? annual upkeep)

4. *Shepard's Wisconsin Citations.* Colorado Springs: Shepard. 1959- 2 vols. $95.00 ($50 annual upkeep)

5. Rules and Regulations of the Wisconsin Department of Corrections are not published in the Wisconsin Administrative Code. Each correctional institution has its own "in house" regulations. State prison at Waupun Rules & Regulations can be obtained from Mr. George Hartman, P. O. Box C, Waupun, Wisconsin 53963.

   Rules and Regulations of the Corrections Division of the Department of Health and Social Services, Room 1000, State Office Building, 1 West Wilson, Madison, Wisconsin 53702.

6. Rules of Court:

   Statutes Sec. 251.25 et seq.

   Reports vols. 52, 53 (1971)

7. *Callaghan's Wisconsin Pleading and Practice,* 3d edition. Chicago: Callaghan. 1954-1955. 9 vols. $200.00 (Price includes latest cumulative pocket parts and next cumulative pocket parts when published.)

8. Knoppke-Wetzel, ed. *Defense of Criminal Cases in Wisconsin.* Madison: University of Wisconsin Extension Dept. of Law. 1974. $20.00

CHECKLIST TWO: EXPANDED COLLECTION

1. *Wisconsin Statutes Annotated.* St. Paul: West. 1957- 43 vols. in 54., $821.50 ($185 annual upkeep)

   or

   Wisconsin Statutes (1973). Madison: Wisconsin Dept. of Administration, Document Sales Office. 1975. 2 vols. $50.00 (biennial)

   Wisconsin Annotations (1970). Madison: Wisconsin Dept. of Administration, Document Sales Office. 1 vol. $33.00 (Annotations printed every 10 years.)

2. Session laws not necessary.

3. *Wisconsin Reports,* 2d series. Chicago: Callaghan. 1957- vol. 1- 62 vols. $664.20 ($36.40 annual upkeep)

   Advance Sheets $50 per year.

4. *Wisconsin Key Number Digest.* St. Paul: West. 1964- 25 vols. $754.00 ($92 annual upkeep)

   or

   Callaghan's Wisconsin Digest, 2d edition. Chicago: Callaghan. 1950. 20 vols. $400.00 (Price includes pocket parts and service through December 1975.) (? annual upkeep)

5. *Shepard's Wisconsin Citations.* Colorado Springs: Shepard. 1959- 2 vols. $95.00 ($52 annual upkeep)

6. Rules and Regulations of the Wisconsin Department of Corrections are not published in the Wisconsin Administrative Code. Each correctional institution has its own "in house" regulations. State Prison at Waupun Rules and Regulations can be obtained from Mr. George Hartman, Institution Attorney, P.O. Box C., Waupun, Wisconsin 53963.

   Rules and Regulations of the Corrections Division of Department of Health and Social Services, Room 1000, State Office Building, 1 West Wilson, Madison, Wisconsin 53702.

7. Rules of Court:

   Statutes Sec. 251.25 et seq.

   Reports vols. 52, 53 (1971)

8. No encyclopedia is available.

9. Knoppke-Wetzel, ed. *Defense of Criminal Cases in Wisconsin.* Madison: University of Wisconsin Extension Dept. of Law. 1974. $20.00

   Callaghan's Wisconsin Pleading and Practice, 3d edition. Chicago: Callaghan. 1954-1955. 9 vols. $200.00 (Price includes latest cumulative pocket parts and next pocket parts when published.) (? annual upkeep)

Shelf Space Needed
Prison Law Libraries
Checklist One: Minimum Collection

	Initial Space	Yearly Growth
FEDERAL		
U.S. Code Annotated	20"	4"
U.S. Code Service	12"	2"
U.S. Reports	13'	10"
Supreme Court Reporter	6'	9"
U.S. Supreme Court Reports (L.Ed.)	4' 6"	4"
Federal Reporter 2d	40'	5'
Federal Supplement	35'	4'
Shepard's U.S. Citations	18"	1"
Shepard's Federal Citations	5"	1"
Rules of Local Federal District Courts	1"	
GENERAL		
Treatises and Dictionary	1' 6"	2"

Shelf Space Needed
Prison Law Libraries
Checklist Two: Expanded Collection

	Initial Space	Yearly Growth
FEDERAL		
U.S. Code Annotated	19'	1"
U.S. Code Service	7' 6"	8"
U.S. Reports	25'	10"
Supreme Court Reporter	8'	6"
U.S. Supreme Court Reports (L.Ed.)	15'	8"
Federal Reporter 2d	60'	5'
Federal Supplement	54' 6"	3' 6"
Modern Federal Practice Digest	17'	9"
Shepard's U.S. Citations	1' 3"	1"
Shepards Federal Citations	12"	1"
Wright, Charles A., *Federal Practice and Procedure*	9"	1"
Orfield, Lester B., *Criminal Procedure Under the Fed. Rules*	1' 2"	1"
Sokol, Ronald P., *Federal Habeas Corpus*	2"	-
West's Federal Forms	3'	-
GENERAL		
Black, Henry C., Black's Law Dictionary	4"	-
Ballentine, James A., *Ballentine's Law Dictionary*	3"	-
Criminal Law Reporter	6"	6"
Amsterdam, Anthony, *Trial Manual for the Defense of Criminal Cases*	3"	-
Anderson, Ronald A., *Wharton's Criminal Law and Procedure*	1' 6"	-
Israel, Jerold H. & Wayne R. LaFave, *Criminal Procedure in a Nutshell*	1"	-
LaFave, Wayne R. & Austin Scott, Jr., *Hornbook on Criminal Law*	3"	-
Bailey, F. Lee & Henry Rothblatt, *Complete Manual of Criminal Forms, Federal and State*	3"	1/2"
Cohen, Morris L., *Legal Research in a Nutshell*	3"	-
Fox, Sanford J., *Juvenile Courts in a Nutshell*	1"	-
Jailhouse Lawyer's Manual	1"	-
Krantz, Sheldon, *Cases and Materials on the Law of Corrections and Prisoner's Rights*	2"	-
Manual on Habeas Corpus for Jail and Prison Inmates	1"	-
Prison Law Reporter	1"	1"
Penal Digest International	2"	1"
Martindale-Hubbell Legal Directory	1' 9"	-
Criminal Law Bulletin	3"	3"
Prisoners' Rights Sourcebook	3"	-
Rudovsky, David, *The Rights of Prisoners*	1/2"	-

Shelf Space Needed
Wisconsin Minimum Collection
(Checklist One)

	Initial Space	Yearly Growth
Statutes	1'	
Reports	6'	1' 6"
Digest	4'	
Other Materials	2'	

Shelf Space Needed
Wisconsin Expanded Collection
(Checklist Two)

	Initial Space	Yearly Growth
Statutes —Annotated	8' 8"	
Statutes	1'	
Reports	6' 6"	1' 6"
Digest	4'	
Other Materials	1' 9"	

Publisher's Directory

American Bar Association	American Bar Association American Bar Center 1155 East 60th St. Chicago, Illinois 60637
ALI-ABA	Joint Committee of American Law Institute and American Bar Association 4025 Chestnut St. Philadelphia, Penna. 19104
Avon Books	Avon Books 9009 Eighth Ave. New York, New York 10011
Bancroft-Whitney	Bancroft-Whitney Co. 301 Brannan San Francisco, Calif. 94107
BNA	Bureau of National Affairs 1231 - 25th St., N.W. Washington, D.C. 20037
Clark Boardman	Clark Boardman Co., Ltd. 435 Hudson St. New York, New York 10014
Lawyers Co-op	Lawyers Co-operative Publishing Co. Acqueduct St. Rochester, New York 14603
Michie	Michie Company P.O. Box 57 Charlottesville, Virginia 22902
Oceana	Oceana Publications, Inc. 75 Main St. Dobbs Ferry, New York 10522
Shepard's	Shepard's Citations, Inc. Box 1235 Colorado Springs, Colorado 80901
Warren, Gorham & Lamont	Warren, Gorham & Lamont, Inc. 89 Beach St. Boston, Massachusetts 02111
West	West Publishing Co. 50 Kellogg Ave. St. Paul, Minnesota 55101

SECTION II

LAW LIBRARIES WHICH OFFER SERVICE TO PRISONERS

Compiled May 1972
Revised June 1975

by the

American Association of Law Libraries
Committee on Law Library Service to Prisoners,
Sub-Committee on Directory of Law Libraries
Which Offer Service to Prisoners

INTRODUCTION

This section has been compiled in an attempt to aid prisoners in obtaining legal materials not available in their own institutions. The purpose of the directory is to channel prisoners requests for information to law libraries that offer some form of assistance. In return, *prisoners are expected to tailor their requests to correspond to the specific limitations imposed by each law library concerning such assistance.*

Prisoners will be advised that the listed law libraries will *not offer library advice,* but rather, photocopies of needed statutes, cases, or other materials, books on loan, or a combination of both. Some of the listed libraries will perform reference work and provide pertinent citations, cases, laws, or bibliographies. Some libraries will charge for photocopy and postage, others will not. The directory spells out each library's policy.

It is hoped that the directory will be useful not only to prisoners but to prison librarians and administrators as an extension of their own resources. Finally, it is expected that law libraries in general will benefit from reviewing what other law libraries offer in terms of workable programs for prisoner assistance.

Sub-Committee on Directory of Law
Libraries Which Offer Service to Prisoners
American Association of Law Libraries
Michael L. Renshawe, Chairman, 1974
Jeanette M. Fries, Chairman, 1975

NOTICE

Prisoners or prison law libraries may obtain on loan the briefs of the U. S. Supreme Court, Criminal Law Series, by making a request to the AALL headquarters in Chicago. The collection of printed briefs starts with the 1973/1974 term and is donated by Law Reprints. Request should state the name of the case and the term in which it was decided, if known.

ALABAMA

Montgomery

Alabama Supreme Court and State Law Library

Judicial Bldg., Capitol (36104)
Photocopy - 25c per copy
which usually includes 2 pages
Prepayment required - $1.00 minimum
Payee: Alabama Supreme Court Library
No reference work done

University

University of Alabama School of Law Library

P.O. Box 6205 (35486)
Serve only prisoners in Alabama
Lend periodicals, reports and textbooks on a 3 week loan
Photocopy 20 pages without charge
10c per page for 21st on; 50c postage per request
Payee: University of Alabama Law School Library
Exact amount required, surplus forfeited
No reference work done

ALASKA

Anchorage

Alaska Court Libraries

303 K Street (99501)
& Branches at Bethel, Fairbanks, Juneau, Kenai, Ketchikan, Kodiak, Nome, Sitka, Wrangrell
Serve prisoners in Alaska and prisoners committed to facilities by the State of Alaska
Photocopy without charge
Limitation: 3 requests per letter
No reference work done

ARIZONA

Phoenix

Dept. of Administration, Division of Library, Archives, and Public Records

3rd Floor, Capitol
1700 West Washington Street (85007)
Photocopy - 25c per page
Prepayment required
Postage charges 25c
Payee: Dept. of Library and Archives
Limited reference work done

Maricopa County Law Library

101 W. Jefferson Street (85003)
Serve only prisoners in Maricopa County
Lend books through State Library and Archives
Photocopy 19 pages without charge through State Library and Archives

Tempe

Arizona State University Law Library (85281)

Photocopy - 10c per page
Prepayment required
Payee: College of Law Library, Arizona State University
No reference work done
Correct citations required

Tucson

University of Arizona

College of Law Library (85721)
Service not limited to any specific area
Do not lend treatises, etc.
Photocopy - 10c per page
Do not do copyrighted materials (periodicals, textbooks, etc.)
Deposits allowed
No reference work done
Correct citations required

ARKANSAS

Fayetteville

University of Arkansas Law Library (72701)

Serve only prisoners in Arkansas
Photocopy - 10c per page plus postage
Do not lend treatises, etc.
No reference work done

Little Rock

Arkansas Supreme Court Library

Justice Bldg. (72201)
Serve only prisoners in Arkansas
Photocopy cases and statutes
Prepayment required
No reference work done

University of Arkansas Law Library, Little Rock Division and Pulaski County Law Library

400 W. Markham Street (72201)
Photocopy - 10c per page
Postage required
Limited reference work done
Correct citations required

CALIFORNIA

Bakersfield

Kern County Law Library

306 Administration and Courts Bldg.,
1415 Truxtun Avenue (93301)
Treatises loaned with no set time limit for returns.
Several copies of the penal code purchased for prisoner use
Photocopy - 10c per page
Prepayment required
Very limited reference work done

Carson

South Bay University College of Law

809 E. Victoria
Lend treatises and periodicals for 2 weeks
No photocopying done
Limited reference work done

Culver City

University of West Los Angeles Law School Library

11000 W. Washington Blvd. (90230)
Photocopying - 10c per page, 40 page limit
Prepayment required
Limited reference work done

Davis

University of California at Davis Law Library (95616)

Photocopying - 10c per page
Prepayment not required
No reference work done

La Verne

La Verne College Law Center Library

1950 3rd Street (91750)
Photocopying - 10c per page, $1.00 minimum
No reference work done

Oakland

Alameda County Law Library

Room 200, Court House (94612)
Serve only prisoners in Alameda County
Lend Books except reference materials through Deputy Sheriff or other peace officer
Photocopy - 10c per page
Prepayment required
Mailing charges required
Average cost 25c
No reference work done
Correct citations required

Redwood City

San Mateo County Law Library

Hall of Justice and Records (94063)
Serve only prisoners in San Mateo County Jail
Limited photocopying done
Limited reference work done

Sacramento

California State Library, Law Library

P. O. Box 2037 (95809)
Serve only prisoners in California
Lend books to libraries for 3 weeks
No photocopy
Limitations: 5 requests per prisoner each week
Limited reference work done

San Diego

San Diego County Law Library

1105 Front Street (92101)
Serve only prisoners in California
Photocopy - 10c per page
Prepayment required
Postage charges required
Payee: San Diego County Law Library
Limitations: One letter per week
Limited reference done
Correct citations desirable

University of San Diego Law Library

Alcala Park (92110)
Photocopy - 25c per page
Prepayment required
Exact amount required
Payee: U.S.D. Law Library
No reference work done
Correct citations required

San Francisco
Golden Gate University Law Library
536 Mission (94105)
Lend treatises and textbooks
Photocopying - 5c per page
Prepayment required
Postage charge
Limited reference work done

San Jose
Santa Clara County Law Library
191 N. First Street (95113)
Serve only prisoners in Santa Clara County and nearby state and federal institutions
Lend all types of material for 1 week
Photocopying - 10c per page
Prepayment not required
Limited reference work done for Santa Clara County Jail Law Library only

San Luis Obispo
San Luis Obispo County Law Library
Courthouse, Room 309
Photocopying - 7c per page
Prepayment not required
Limited reference work done

Santa Ana
Orange County Law Library
515 N. Flower Street (92703)
Serve only prisoners in Orange County
No Photocopy
Lend books if not available in the inmates' library
Limitations: 3 books per prisoner
No reference work done
Correct citations required

Santa Clara
University of Santa Clara Law Library (95053)
Photocopy first 25 pages without charge
Page 26 on - 10c per page
Exact amount required
Payee: University of Santa Clara Law Library
No reference work done
Correct citations required

Ukiah
Mendocino County Law Library
Court House (95482)
Serve only prisoners in Mendocino County
Lend books
No reference work done

Visalia
Tulare County Law Library
305 County Civic Center (93277)
Serve only prisoners in Tulare County
Photocopy - 10c per page
Prepayment required
Reference work done

Yreka
Siskiyou County Law Library
Court House (96097)
Serve only prisoners in Siskiyou County
Lend books to prisoners representing themselves
Photocopying only by court order
No reference work done

COLORADO

Denver
Colorado Supreme Court Library
220 Capitol Bldg. (80203)
Serve only prisoners in Colorado
Photocopy - 10c per page
Exact amount required
Limited reference work done

CONNECTICUT

Bridgeport
Fairfield County Law Library
County Court House
172 Golden Hill Street (06604)
Lend books if institution assumes responsibility for materials
Photocopy - 10c per page
Prepayment required
Postage charge
Limitation: 50 pages per request

Danbury
Danbury Bar Library
Main Street (06810)
Lend books if institution assumes responsibility for materials
Photocopy - 10c per page
Prepayment required
Limitation: 100 pages per request

Hartford
Connecticut State Library
231 Capitol Avenue (06115)
Serve only prisoners in Connecticut
Lend books
Photocopy 20 pages without charge
payment in advance for 21 pages or over

Hartford Bar Library Association
95 Washington Street (06106)
Photocopy - 10c per page

Stamford
Stamford Bar Library
Superior Court House
123 Hoyt Street (06905)
(a branch of the Fairfield County Law Library)
Lend books if institution assumes responsibility for materials
Photocopy - 50c per page
Prepayment required
Limitation: 100 pages per request

West Hartford
University of Connecticut School of Law Library
1800 Asylum Avenue (06117)
Lend books on interlibrary loan
Photocopy - 10c per page

DELAWARE

Dover
State Law Library in Kent County
Kent County Court House (19901)
Photocopy - 10c per page
Exact amount required
Payee: State of Delaware
Reference work done

DISTRICT OF COLUMBIA

Washington D.C.
Bar Association of the District of Columbia Library
3518 U.S. Court House Bldg.
3rd. & Constitution Ave., N.W. (20001)
Photocopy - 15c per page
15c postage charged
Exact amount required
Payee: D.C. Bar Association
Reference work done

Catholic University of America, Robert J. White Law Library (20017)
Lend periodicals and reports for 2 weeks
Photocopying - 10c per page
Prepayment required
Limited reference work done

Howard University School of Law Library
2441 Sixth Street, N.W. (20001)
Photocopy without charge
Reference work done

U.S. Court of Military Appeals Library
450 E Street, N.W. (20442)
Photocopy opinions of the Court of Military Appeals without charge
Send copy of opinion if available

FLORIDA

Coral Gables
University of Miami Law Library
P.O. Box 248087 (33124)
Photocopy - 10c a double page
Exact amount required
Payee: University of Miami
No reference work done
Exact citation required

Fort Lauderdale
Broward County Law Library
444 County Court House (33301)
Photocopy - 10c per page
Florida materials only when not available from another source
Prepayment required
Exact amount required
Payee: Broward County Law Library
Correct citations required

Gainesville
University of Florida Law Library (32601)
Photocopy - 15c per page
Prepayment required
Exact amount required
Payee: University of Florida
Reference work done
Correct citations preferred

Jacksonville
Duval County Law Library
220 County Court House (32202)
Photocopy - 15c per page
Prepayment required
Reference work done
Correct citations required

Tallahassee
Florida State University Law Library (32306)
Serve only prisoners in Florida and 5th Circuit
Photocopying - 5c per page
Prepayment required
Postage Charge
Correct citations required
No reference work done

Florida Supreme Court Library
Supreme Court Bldg. (32304)
Florida prisoners offered cases and laws
Photocopy - 15c per page
Prepayment by prisoner required
Payee: Supreme Court of Florida
No reference work done

West Palm Beach
Palm Beach County Law Library
339 County Court House (33401)
Serve only prisoners in Palm Beach County
Photocopy - 10c per page
Prepayment in cash required
Delivery by relatives
Case papers for filing with clerk of court are photocopied
Limitations: 50 pages per day
No reference work done
Correct citations required

GEORGIA

Atlanta
Georgia State Library
301 Judicial Bldg. (30334)
Capitol Hill Station
Photocopy - 25c per page
Prepayment required
Exact amount required
Payee: Georgia State Library
Limitations: Photocopy only reports and statutes
Reference work done by University of Georgia Law School Legal Aid

Macon
Mercer University, Walter F. George School of Law
Thomas H. Halliburton Law Library (31207)
Serve only prisoners in Georgia
Photocopy - 10c per page
Do not do copyrighted materials (periodicals, textbooks, etc.)
Exact amount required
Limited reference work done
Correct citations required

HAWAII

Honolulu
Supreme Court Law Library
P.O. Box 779 (96808)
Serve preferably only prisoners in Hawaii
Prison librarian may come and use the photocopying facilities, but should provide paper supplies

IDAHO

Boise
Idaho State Law Library
Supreme Court Bldg.
451 West State St. (83720)
Serve only prisoners in Idaho
Photocopy - 10c per page
Prepayment required
Exact amount required
Payee: Idaho Supreme Court
Reference work done
Correct citations required

Moscow
University of Idaho Law Library (83843)
Serve only prisoners in Idaho
Photocopy - 10c per page
Prepayment required
Exact amount required
Payee: College of Law, University of Idaho
Deposits accepted through Student Council
No reference work done
Correct citations required

ILLINOIS

Champaign
University of Illinois Law Library
104 Law Bldg. (61820)
Preference to Illinois prisoners; others served as time and staff permit
Requests not filled will be forwarded to a law library in prisoner's domicile
Photocopy - $1.50 service charge plus 10c per page
Postage charge ($.30 surface mail and $1.00 air mail)
Limitations: 5 citations per letter, one letter per week per individual
Correct citations required
No reference work done

Chicago
Baker & McKenzie
Prudential Plaza (60601)
Serve only prisoners in Illinois
Photocopy without charge
Specialty of the firm is commercial law, therefore, only service is for reports and some legal periodicals
No reference work done

Chicago Bar Association Library
29 S. LaSalle Street (60603)
Photocopy without charge
Limitations: 20 pages per request, per week
No reference work done
Correct citations required

Cook County Law Library
2900 Chicago Civic Center (60602)
Serve only prisoners in Cook County
Photocopy, for the most part, without charge
Prepayment required when imposed
Exact amount required
Limited reference work done

Loyola University of Chicago Law Library
41 E. Pearson St. (60611)
Photocopy - 5c per page
$2.00 minimum charge
Correct citations required

University of Chicago Law Library
1121 E. 60th St. (60637)
Photocopying - 10c per page
Prepayment required
Payee: University of Chicago
Limited reference work done

William J. Campbell Library of the U.S. Courts
Room 1448 U.S. Court House
219 S. Dearborn Street (60604)
Serve only prisoners in Illinois
Photocopy Illinois Supreme and Appellate Courts opinions and U.S. Court of Appeals, 7th Circuit slip opinions
15c per page
Prepayment required
Limitations: 20 pages per request
No reference work done
Correct citations required

Peoria
Peoria County Law Library
Peoria County Court House (61602)
Photocopy - 20c per page
Postage charges required
Exact amount required from prisoner
Payee: Peoria County Law Library
No reference work done
Correct citations required

Springfield
Illinois Supreme Court Library
Supreme Court Bldg. (62706)
Serve only prisoners in Illinois
Photocopy without charge
Reference work done

Legislative Reference Bureau Library
300 State House (62106)
No photocopy
Reference work done on Illinios laws

INDIANA

Notre Dame
Notre Dame Law School Library
Box 535 (46556)
Service through Student Legal Aid Organization
Photocopy without charge
Reference work done

Valparaiso
Valparaiso University Law Library (46383)
Photocopy cases and Indiana statutes
20c per page
Postage charges 20c
Prepayment required
Payee: Valparaiso University Law Library
Exact amount required from prisoner
Limited reference work done
Correct citations required

IOWA

Des Moines
Drake University Law Library
27th Street & Carpenter Ave. (50311)
Photocopy - 5c per page
$1.00 minimum charge
Exact amount required
Payee: Law Library, Drake University
No reference work done
Correct citations required

Iowa City
University of Iowa Law Library (52242)
Lend books if institution assumes responsibility for materials
Reference and primary source materials do not circulate
Requests by Iowa prisoners for legal research are referred to the university of Iowa, College of Law Clinic. When requests are not filled, prisoners are furnished the name and address of a library within their state
Photocopy - 10c per page
Prepayment required
Reference work done, however no legal research
Correct citations required

KANSAS

Lawrence
University of Kansas Law Library
207 Green Hall (66045)
Attn: Defender Project
Emphasize service to Kansas prisoners
Photocopy - 5c per page if done by copia, 10c if Xerox (clearer copy)
Postage charges required
Exact amount required
Limitations: Do not photocopy textbooks
No reference work done
Correct citations required

KENTUCKY

Frankfort
Kentucky State Law Library
Capitol (40601)
Supply copies of headnotes of cases without charge
Limitation: One letter per week
No reference work done
Correct citations required

Lexington
University of Kentucky Law Library (40506)
Service limited to Kentucky
Lend books except court reports and periodicals
Photocopy - 10c per page
Payee: University of Kentucky
$10. deposit allowed
Limited reference work done

Louisville
University of Louisville, School of Law Library
Belknap Campus (40208)
Serve only prisoners in Kentucky
Photocopy without charge
No reference work done
Correct citations required

LOUISIANA

Baton Rouge
Louisiana State University Law Library (70803)
Photocopy - 10c per page
Prepayment required
Exact amount required
Payee: L.S.U. Law Library
No reference work done
Correct citations required

Southern University Law Library
Southern Branch Post Office (70813)
Photocopy - 10c per page
Prepayment required
Postage charge
Payee: C.C. Tidwell, Law Librarian
Limited reference work done by law students

New Orleans
Law Library of Louisiana
100 Supreme Court Bldg.
Civic Center (70112)
Serve only prisoners in Louisiana
Lend on interlibrary loan
Photocopy - 20c per page
Prepayment required
Postage charges required
Payee: Law Library Fund
No reference work done
Correct citations required

MAINE

Augusta
Maine Law and Legislative Reference Library
State House (04330)
Serve only prisoners in Maine
Lend up to three books per request
Photocopy without charge up to 6 pages per case
Delivery is to prison library
Limitation: 18 pages per request
Do not lend materials which are available in the state prison library

Bangor
Penobscot Bar Library Association
Court House (04401)
No policy because no request received, would serve if asked to do so

Portland
University of Maine Law Library
246 Deering Avenue (04102)
Photocopy - 10c per page
Prepayment required
Limited reference work done
Correct citations required

Wiscasset
Lincoln County Law Library (04578)
Photocopy - $1. for first page
25c for page 2 on
Copies are free to indigent prisoners in Maine only
Prepayment required

MARYLAND

Annapolis
Maryland Dept. of Legislative Reference Library
16 Francis Street (21404)
Serves only prisoners in Maryland
Photocopy - 10c per page
Prepayment required
No postage charge
Payee: Dept. of Legislative Reference
No reference work done
Correct citations required

Maryland State Library
Court of Appeals Bldg.
361 Rowe Blvd. (21401)
Photocopy - 10c per page
Postage charged
Prepayment required
Exact amount required
Limited reference work done
Correct citations required

Baltimore
Baltimore Bar Library
618 Court House (21202)
Emphasize service to Maryland prisoners
Photocopy - 10c per page
Prepayment required
Mailing charges required
Payee: Library Company of the Baltimore Bar

University of Maryland Law School Library
500 W. Baltimore Street (21201)
Serve only prisoners in Maryland
Photocopy - 5c per page
Prepayment required
Exact amount required
Payee: University of Maryland Law School Library
No reference work done

Frederick
Frederick County Law Library for the Circuit Court (21701)
Lend books as approved by Judges
No photocopy
No reference work done

MASSACHUSETTS

Boston

Boston University Pappas Law Library
765 Commonwealth Ave. (02215)
Serve only prisoners in Massachusetts
Photocopy - 10c per page
Limitation: 25 pages per request

Northeastern University Law Library
400 Huntington Ave. (02115)
Service limited to Massachusetts
Lend on interlibrary loan
Photocopy - 10c per page, 20 pages per request
Prepayment required
Postage charge
Payee: Northeastern University School of Law Library
Limited reference work done

State Library of Massachusetts
341 State House (02133)
Photocopy 15c per page
15 pages, $1.00 minimum
Massachusetts law only
Prepayment required for anything over $1.00
Payee: Commonwealth of Massachusetts
Limited reference work done

U.S. Court of Appeals
First Circuit Library
1208 John W. McCormack P.O. & Court House (02109)
Photocopy - 10c per page
Prepayment required
Payee: Instant Copies, Inc.
Limited Reference work done

Brighton

Boston College Law School Library (02135)
Photocopy - 10c per page
Prepayment required
Interlibrary loan

Brockton

Plymouth County Law Library
Belmont Street (02401)
Photocopying - 10c per page
Prepayment required
Postage charge
No reference work done

Cambridge

Harvard Law School Library
Langdell Hall (02138)
Service limited primarily to Massachusetts' prisoners
Photocopy - 5c per page
Prepayment required
Limitation: 50 pages per request
Limited reference work done by law students

Middlesex County Law Library
Superior Court House (02141)
Lend books on interlibrary loan to attorneys only
Photocopy - 10c per page
Prepayment required
Limited reference work done

Greenfield

Franklin County Law Library
Court House (01301)
Serve only prisoners in Franklin County
Photocopy - 25c per page for first copy
20c for each additional copy of the same page
Prepayment required
Limited reference work done

Lawrence

Lawrence Law Library
Superior Court House (01840)
Serve only prisoners in Essex County
Lend books overnight
Photocopy - 10c per page
Prepayment required
No reference work done

Worcester

Worcester County Law Library
County Court House (01608)
Serve only prisoners in Massachusetts
Lend books over weekend
some restricted items loaned overnight
Photocopy without charge

MICHIGAN

Ann Arbor

University of Michigan Law Library
Legal Research Bldg. (48104)
Photocopy - 10c per page
Prepayment required
Deposits accepted

Detroit

Arthur Neef Law Library
468 W. Ferry Mall
Photocopying - 10c per page,
$2.50 service charge
Limited reference work done

Lansing

Michigan State Library Services, Law Library
P.O. Box 1237 (48904)
Photocopy - 10c per page, 20 pages per request
Prepayment required
Payee: State of Michigan
Required payment of exact amount by prisoner
Limited reference work done

MINNESOTA

Minneapolis

Hennepin County Law Library
318 Court House (55415)
Serve only prisoners in Minneapolis and Hennepin County
Lend books
No photocopy
Limited reference work done - merely state where case or statute is cited

St. Paul

Midwestern School of Law Library
1536 Hewitt (55107)
Serve only prisoners in Minnesota, Wisconsin, and Iowa
Photocopying - 5c per page
Prepayment required
Postage charge
Payee: Student Bar Association
Limited reference work done
Send requests ATTN: Beth Kelley

MISSISSIPPI

Jackson

Mississippi State Law Library
P.O. Box 1040, Carroll Gartin Justice Bldg.
Serve only prisoners in Mississippi
Photocopying - 10c per page
Prepayment required
Very limited reference work done

MISSOURI

Columbia

University of Missouri Law Library
Tate Hall (65201)
Photocopy - 10c per page
Prepayment required
Deposits allowed
No reference work done

Jefferson city

Missouri Supreme Court Library
Supreme Court Bldg. (65101)
Serve only prisoners in Missouri
Photocopy cases and statutes without charge if specific citation is supplied
Limitations: 20 pages per request
No reference work done

Saint Louis

St. Louis University Law Library
3700 Lindell Blvd. (63108)
Photocopy - 5c per page
Prepayment required
Exact amount required
Postage required
No reference work done
Correct citations required

Washington University School of Law Library
Lindell & Skinker Blvds. (63130)
Service limited to Missouri
Photocopy - 10c per page
Minimum charge of $1
Prepayment required
Postage required
Full citations required

MONTANA

Helena

Montana State Library
930 E. Lyndale Ave. (59601)
Serve only prisoners in Montana through prison library
Photocopy without charge
Reference work done

NEBRASKA

Lincoln

Nebraska State Library
3rd Floor, S., Statehouse (68509)
Photocopy - 10c per page
Prepayment required
Postage required
Money order for exact amount required
Reasonable amount of research done

University of Nebraska College of Law
Tenth & R Sts. (68508)
Serve only prisoners in Nebraska
Lend books except loose leaf services
Photocopy - 10c per page

Omaha

Creighton University, Klutznick Law Library
2500 California Street
Serve only prisoners in Douglas County
Photocopying - 5c per page
Prepayment not required
Postage charge
Payee: Creighton Law Library
Limited reference work done

NEVADA

Carson City

Nevada State Law Library
Supreme Court and Library Bldg. (89701)
Lend anything but Shepard's citations to prison for photocopy of more than one page
Photocopy - 10c per page
No charge for one page
Deposits accepted
Payee: Nevada State Library
Reference work done

Reno

Washoe County Law Library
Courthouse (89501)
Photocopying - 20c per page
Only those materials which do not infringe on copyright laws
Prepayment depends on financial circumstances
Limited reference work done

NEW HAMPSHIRE

Concord

New Hampshire State Library Law Division
Supreme Court Bldg. (03301)
Serve only prisoners in New Hampshire
Lend books over a weekend or holiday
Photocopy - 10c per page
Prepayment not required
Payee: New Hampshire State Library
Limited reference work done

NEW JERSEY

Trenton

New Jersey State Law Library
185 W. State Street (08625)
Serve only prisoners in New Jersey
Lend textbooks for two weeks if not in current demand
Photocopy - 10c per page
Request must be submitted by institutional librarian
Prepayment required
Payee: State of New Jersey, General Treasury
Limited reference work done

NEW MEXICO

Albuquerque

University of New Mexico School of Law Library
1117 Stanford, N.E. (87131)
Lend books except restricted titles, through Interlibrary loan to New Mexico State Penitentiary Library
Photocopy - 10c per page
Prepayment required
Deposits accepted
Payee: University of New Mexico Law Library
Limited reference work done
Correct citations required
Write to: Legal Research Librarian

Santa Fe

New Mexico State Library
300 Don Gaspar, P.O. Box 1629 (87501)
Lend all materials except reference tools
Photocopy without charge
Reference work done

NEW YORK

Albany

New York State Law Library
Education Bldg. (12234)
Service limited to New York State
Photocopy without charge
50 prints, i.e. 100 pages maximum
Limited reference work done

Union University, Albany Law School Library
80 New Scotland Ave. (12208)
Photocopy case reports without charge

Brooklyn

Brooklyn Law School Library
250 Joralemon St. (11201)
Serve only prisoners in New York State
Lend treatises for 1 week
Supply Brooklyn law review articles without charge
Photocopy - 5c per page, 50 page limit, no more than 3 letters per month
Prepayment required
Postage charge
Limited reference work done

Supreme Court Library, Brooklyn
Room 349, Supreme Court Bldg. (11201)
Serve only prisoners in New York State
Lend some materials
Photocopying - 10c per page
Prepayment not required
Postage charge
Payee: Law Library in Brooklyn
Limited reference work done

Buffalo

Supreme Court Law Library, 8th Judicial District
4th Floor, Erie County Hall (14202)
Photocopy without charge
No reference work done

Ithaca

Cornell University Law Library
Myron Taylor Hall (14853)
Photocopy - 10c per page
Do not do copyrighted materials (periodicals, textbooks, etc.)
Prepayment required
Payee: Cornell University Libraries
Exact amount required
Reference work done

New York

Association of the Bar of the City of New York Library
42 W. 44th St. (10036)
Photocopy - 15c per page
Minimum of 75c plus postage
Prepayment required
Payee: Bar Assoc. Reporting & Steno Service, 36 W. 44th St., N.Y.C. (10036)
Exact amount required
No reference work done
Correct citations preferred

Civil Court of the City of New York Library
111 Centre Street (10013)
Only provide service in civil cases
Photocopy one or two pages gratis
Shepardize any citations submitted

Columbia University Law Library
435 W. 116th St. (10027)
Limited reference work done
Correct citations required
No photocopy

Fordham University Law School Library
Lincoln Square, 140 W. 62nd St. (10023)
Photocopying - 5c per page with 10 page limit
Prepayment required
Payee: Fordham Law School
Limited reference work done

Legal Aid Society Library
11 Park Place (10007)
Photocopying - No charge within reasonable limit of pages
Limited reference work done

New York Law School Library
57 Worth St. (10013)
Serve only prisoners in New York City
Photocopy - 10c per page
Prepayment required
Postage charges required
Payee: New York Law School Library
Exact amount required
No reference work done

Rochester
Appelate Division Law Library
525 Hall of Justice (14614)
Serve only prisoners in New York State
Lend court reports to Monroe County Jail
Photocopy - 10c per page
Prepayment required
Postage required
No research performed

Troy
Supreme Court Library
Court House 2nd St. Annex (12180)
Photocopy case reports and statutes
10c per page but no charge if under $2.00
Prepayment required
Exact amount required
Limitations: One letter per week
Reference work done
Correct citations required

Utica
Supreme Court Library, 5th Judicial District
Oneida County Court House (13502)
Photocopy - 15c per page
Prepayment preferred
Exact amount preferred
Limitation: 10 pages per letter, per week
Do not copy Records and Briefs
Reference work done
Correct citations required

NORTH CAROLINA

Chapel Hill
University of North Carolina Law Library (27514)
Serve only prisoners in North Carolina
Photocopy - 10c per page through University of North Carolina Graduate Library (27514)
Prepayment required (quoted price sent upon request)
Exact amount required
Limitations: Minimum charge of $1.50
No reference work done

Durham
Duke University Law Library (27706)
Photocopy case reports
10c per page
Prepayment required
$1.00 minimum plus 25c postage
Exact amount required
Limitations: Minimum order of $1.00 required
No reference work done
Correct citations required

Raleigh
North Carolina Supreme Court Library
P.O. Box 1841 (27602)
Photocopy - 20c per page
Prepayment required
Payee: North Carolina Supreme Court Library
Exact amount required
No reference work done
Exact citations required

NORTH DAKOTA

Grand Forks
University of North Dakota School of Law Library
University Station (58201)
Serve only prisoners in North Dakota through Clinical Program of the Law School
Photocopy public domain materials
20c per page
Prepayment required
Payee: University of North Dakota Law School
No reference work done

OHIO

Akron
Akron Law Library Association
Summit County Court House (44309)
Serve only prisoners in Ohio
$35 annual fee required
Photocopy - 10c per page
Prepayment required
Postage plus 15c charge required
Payee: Akron Law Library Association
No reference work done

University of Akron Law Library
C. Blake McDowell Law Center (44325)
Serve only prisoners in Ohio
Photocopy case reports
10c per page plus 15c postage
Limitations: One request over several weeks
Reference work done by Clinical Review Office

Ada
Ohio Northern University College of Law
Jay P. Taggart Memorial Library (45810)
Serve only prisoners in Ohio
Photocopying - 5c per page
Prepayment not required
Payee: O.N.U. Law Library
Limited reference work done

Cincinnati
U.S. Court of Appeals, 6th Circuit Library
617 U.S. Court House & P.O. Bldg. (45202)
Photocopy - 50c per page through Clerk of Courts, Room 608, U.S. Court House & P.O. Bldg. (45202)
Prepayment required
Exact amount required
Limited reference work done
Correct citations required

Cleveland
Case Western Reserve University Law School Library
11075 East Blvd. (44106)
Serve only prisoners in Ohio
Photocopying - 15c per page
Prepayment not required
Postage charge
Limited reference work done

Cleveland-Marshall College of Law Library
Cleveland State University
Euclid Avenue & East 24th Street (44115)
Serve only prisoners in Ohio
Photocopying - 5c per page
Prepayment required
Postage charge
Payee: Cleveland State University, College of Law
No reference work done

Columbus
Supreme Court of Ohio Law Library
30 East Broad St., 4th Floor (43215)
Photocopy - 15c per page
Prepayment not required
Postage charge
Payee: Supreme Court of Ohio
Exact amount required
Limited reference work done
Correct citations required

Toledo
University of Toledo Law Library
2801 W. Bancroft Street (43606)
Photocopying - 10c per page
Prepayment not required
Payee: University of Toledo
No reference work done

Wooster
Wayne County Law Library Association
Court House (44691)
Serve only prisoners in Wayne County
Photocopy without charge
Reference work done

Youngstown
Mahoning Law Library Association
Court House (44503)
Photocopy - 10c per page
Prepayment required
Postage charge
Payee: Mahoning Law Library Association
Exact amount required
No reference work done
Correct citations required

OKLAHOMA

Norman

University of Oklahoma Law Center, Legal Aid Office
630 Parrington Oval (73069)
Serve only prisoners at Federal Reformatory, El Reno, Oklahoma
Photocopy - 5c per page
Prepayment not required
Payee: University of Oklahoma Law Center
Exact amount required
No reference work done

Tulsa

University of Tulsa College of Law Library
3120 E. 4th Pl. (74104)
Photocopy - 10c per page
Prepayment required
Payee: Law Library, University of Tulsa
Correct citations required
No reference work done

OREGON

Portland

Multnomah Law Library
County Court House (97204)
Serve only prisoners in Oregon
Photocopy - 10c per copy

Northwestern School of Law Library of Lewis and Clark College
10015 S. W. Terwilliger Blvd. (97219)
Serve only prisoners in the Pacific Northwest
Photocopy - 50c per page
Prepayment required
Payee: Northwestern School of Law
Deposits accepted
No reference work done

PENNSYLVANIA

Erie

Erie County Law Library
Court House (16501)
Serve only prisoners in Erie County
Lend books on approval by Court
Photocopy - 30c for papers, 10c for books
Exact amount required
No reference work done
Correct citations required

Greensburg

Citizens Law Library of Westmoreland County
Court House (15601)
Serve only prisoners in Westmoreland County
Photocopy Pennsylvania materials - 25c per page
Mailing charges required
Prepayment required
Payee: Citizens Law Library
Exact amount required
Deposits accepted
Limitation: One letter per week
No reference work done
Correct citations required

Harrisburg

State Library of Penna., Law Library Bureau
P.O Box 1601 (17126)
Photocopy - 10c per page
Prepayment required
Payee: Pennsylvania State Library
$10. deposit allowed
Limitation: 25 pages per letter, per week, 3 questions per week
Reference work done

Norristown

Law Library of Montgomery County
Court House (19401)
Serve only prisoners in Pennsylvania
Photocopy - 10c per page
Prepayment required
Payee: Law Library of Montgomery County
Exact amount required
Limitations: One letter, one question per week
Limited reference work done
Correct citations required

Philadelphia

Third Circuit Court of Appeals Library
2061 U.S. Courthouse (19107)
Photocopying - 50c per page
Prepayment required
Payee: U.S. Court of Appeals, 3rd Circuit Library
Limited reference work done

University of Pennsylvania Biddle Law Library
3400 Chestnut St. (19174)
Photocopy - 25c per page
Prepayment not required
$25. deposit permitted
Limitation of 45 pages per request
Reference work done

Pittsburgh

Allegheny County Law Library
921 City-County Bldg. (15219)
Photocopy - 10c per page
Prepayment required
Payee: Allegheny County Law Library
Deposits allowed
Limited reference work done

University of Pittsburgh School of Law Library
1525 Cathedral of Learning (15260)
Serve only prisoners in Pennsylvania
Photocopy - 10c per page
Prepayment of exact amount required
Payee: University of Pittsburgh School of Law
No reference work done

Reading

Berks County Law Library
6th & Court House (19601)
Serve only Berks County residents regardless of place of imprisonment
Photocopy - 15c per page
Prepayment required
Exact amount required
Payee: Berks County Law Library
$5. deposit allowed
Limited reference work done
Correct citations required

Villanova

Villanova University School of Law
Garey Hall (19085)
Photocopy - 15c per page
Prepayment required
Postage required
Payee: Villanova University
Limited reference work done

PUERTO RICO

Ponce

Catholic University of Puerto Rico, College of Law Library (00731)
Lend treatises for 1 week
Photocopying - 10c per page
Prepayment required
Reference work done

RHODE ISLAND

Providence

Rhode Island State Library
State House (02903)
Lend books to prison library
Photocopy

SOUTH CAROLINA

Columbia

University of South Carolina Coleman Karesh Law Library (29208)
Photocopy - 10c per page
Prepayment required
Postage charged
Exact amount required
Payee: University of South Carolina
Limited reference work done

SOUTH DAKOTA

Vermillion

University of South Dakota McKusick Law Library (57069)
Serve only prisoners in South Dakota Penitentiary
Photocopy - 10c per page
Payee: University of South Dakota Law School
Exact amount required
Reference work done

TENNESSEE

Knoxville

University of Tennessee Law Library
1505 W. Cumberland Avenue (37916)
Photocopying - 5c per page
Public domain materials only
Prepayment required
Postage charge
Payee: University of Tennessee Libraries
No reference work done

Nashville
Tennessee State Law Library
410 Seventh Avenue (37219)
Serve only prisoners in Tennessee
Photocopying - 15c per page
Prepayment required
Limited reference work done

Vanderbilt University Law School (37203)
Photocopy - 10c per page
Prepayment preferred
Reference work referred to Student Legal Aid Society

TEXAS

Austin
Texas State Law Library
Capitol Station (78711)
Serve only prisoners in Texas
Photocopy - 5c per page
Payment in advance required
Reference questions referred to Inmate Assistance Project, University of Texas School of Law

University of Texas Tarlton Law Library
2500 Red River (78705)
Photocopy - 10c per page
Serve Texas prisoners only
Prepayment required
First class postage required
Payee: Law School Foundation
Deposits allowed
No reference work done
Complete citation or equivalent information required

Dallas
Dallas County Law Library
2nd Floor, Dallas County Government Center (75202)
Photocopy - 10c per page
Cash prepayment required
Limitation: No mail service, friend or relative must pick up copies
No reference work done
Correct citations required

Houston
South Texas College of Law Library
1220 Polk Street (77002)
Photocopy - 5c per page
No reference work done

University of Houston Law Library
3801 Cullen Blvd. (77004)
Photocopy - 25c per page if no reference work done
Payee: University of Houston Law Library
Exact amount required
Limitations: One question per letter
Limited reference work done
Searches required $2. fee

UTAH

Salt Lake City
University of Utah Law Library (84112)
Serve only prisoners in Utah
Lend books to library through State Library Commission
Photocopy only treatises - 10c per page
25c per page postage required for out of state letters
$10. deposit allowed
Payee: Law Library, University of Utah
Reference work done

VERMONT

Montpelier
Vermont Department of Libraries, Law and Documents Unit
111 State Street (05602)
Serve only prisoners in Vermont
Photocopy without charge up to 20 pages
Reference work done

VIRGINIA

Charlottesville
University of Virginia Law Library
Clark Hall (22901)
Service to Virginia prisoners only
Lend selected books
Photocopy - 10c per page
Payee: University of Virginia Law Library
Postage charges 50c
Exact amount required in advance; quotations given
Correct citations required

Williamsburg
College of William and Mary, Marshall-Wythe Law Library (23185)
Serve only prisoners in Virginia
No photocopying
Reference work done by Post-Conviction Assistance Project, a student program

WASHINGTON

Olympia
Washington State Law Library
Temple of Justice (98504)
Photocopy - 10c per page
Prepayment required
Payee: Washington State Law Library
Exact amount required
Limited reference work done

Seattle
University of Washington Law Library (98105)
Serve only prisoners in Washington
Photocopy - $1.00 for 3 pages, 10c for 4-13, 15c for pages 14 on
Prepayment required
Postage required
Reference work done

Tacoma
Pierce County Law Library
123 County City Bldg. (98402)
Serve only prisoners in Pierce and Tacoma Counties
Lend if approved by jail superintendent or presiding judge

WEST VIRGINIA

Charleston
West Virginia Library Commission Institutional Services
3701 MacCorkle Ave. (25304)
Service to West Virginia prisoners through the prison library
Lend books through interlibrary loan

WISCONSIN

Madison
Wisconsin State Law Library
310 East, State Capitol (53702)
Photocopying - 10c per page, limit 20 pages per request
Prepayment not required
Payee: Dane County Bar Association
Limited reference work done

Milwaukee
Milwaukee County Law Library
Room 307, Court House (53233)
Serve only prisoners in Wisconsin
Photocopy-25c per page (includes sales tax)
Prepayment required
Payment must be made by the prisoner
Postage charge
Payee: Milwaukee County Law Library
No reference work done
Correct citations required

Northwestern Mutual Life Insurance Co. Law Library
720 E. Wisconsin Avenue (53202)
Photocopying - 10c per page
Prepayment required
Postage charge
Payee: Northwestern Mutual Life Ins. Co.
No reference work done

WYOMING

Cheyenne
Wyoming State Library, Law Division
Supreme Court Bldg. (82001)
Photocopy-10c per page
Prepayment required
Postage charge
Limited reference work done

Laramie
University of Wyoming Law Library (82070)
Photocopy - 10c per page
Reference questions transferred to Defender Aid Students

SECTION III

DIRECTORY OF LAW LIBRARIAN CONSULTANTS TO CORRECTIONAL INSTITUTIONS

Prepared June 1975

by the

American Association of Law Libraries
Committee on Law Library Service to Prisoners

INTRODUCTION

The libraries in correctional institutions have a history of inadequacy. While these institutions are endeavoring to improve their collections, few facilities have personnel with training in librarianship or in the use of legal materials. Questions concerning library operations often go unanswered because the prison library personnel have no one to whom they can turn for advice or assistance.

At the 1974 annual meeting of the Ameriacn Association of Law Libraries it was decided that one of the major objectives of the Committee on Law Library Service to Prisoners would be to develop a *Directory of Law Librarian Consultants to Correctional Institutions.* Responsibility for the compilation was assigned to the Subcommittee on Training Prison Law Library Personnel. This Subcommittee undertook to develop a national network of professional law librarians who would volunteer to consult with prison library personnel within their common geographic regions.

On the pages that follow are the listings, arranged alphabetically by state, and then alphabetically by the name of the 205 individuals who have expressed a willingness to provide consulting services to correctional institutions. Most states have at least one consultant listed. Several states have excellent coverage. For those states with no consultant listed, it is suggested that the prison library personnel in these states contact the nearest member of the Committee on Law Library Service to Prisoners. The names and addresses for this Committee can be found at the end of this *Directory.*

In order for this *Directory* to be successful several points must be stressed to the users. Contact only consultants in your particular state or a member of the Committee. When there are several names from which to choose, select the person nearest to you. Please remember that services provided by the consultants are voluntary. This assistance, and its continuance, depends upon the rapport that is established.

Sub-Committee on Training Prison
Law Library Personnel
American Association of Law Libraries
Donald J. Dunn, Chairman

ALABAMA

Librarian
Jefferson County Law Library
900 Jefferson County Crt. House
Birmingham, Alabama 35203

Mr. William R. Murray
Law Librarian and Assoc. Prof.
School of Law Library
University of Alabama, Box 6205
University, Alabama 35486

Mr. William C. Younger, Librarian
Supreme Court and State Law Library
Judicial Building — Capitol
Montgomery, Alabama 36104

ALASKA

Ms. Marilyn Martin
Alaska Court Libraries
303 K. Street
Anchorage, Alaska 99501

ARIZONA

Mr. Richard Dahl
Arizona State University
College of Law
Tempe, Arizona 35281

ARKANSAS

Mrs. Ruth H. Brunson
Pulaski County Law Library, and
University of Arkansas Law Library
Little Rock Division
400 West Markham
Little Rock, Arkansas 72201

CALIFORNIA

J. S. Ciesielski
Law Library
University of San Diego
Alcala Park
San Diego, California 92110

Ms. Dorothy A. Dunn
Pepperdine University
School of Law Library
1520 S. Anaheim Blvd.
Anaheim, California 92803

Ms. April L. Gerlitz
Latham & Watkins
555 South Flower
Los Angeles, California 90071

Mrs. Eleanor M. Hauser
Kern County Law Library
Kern County Civic Center
1415 Truxtun Avenue
Bakersfield, California 93301

Ms. Muriel Hoppes
Law Library
California State Library
P.O. Box 2037
Sacramento, California 95809

Mr. R. Glenn Hughes, Librarian
Lincoln University—Law Library
281 Masonic Avenue
San Francisco, California 94118

Ms. Fleur Kan
Hill, Farrer & Burrill
34th Floor-Union Bank Bldg.
445 S. Figueroa St.
Los Angeles, California 90017

Mr. Herman B. Lancaster
Glendale Law School
The Law Library
220 N. Glendale
Glendale, California 91001

Mr. Robin Orme
Reference Librarian
Golden Gate University
Law School Library
562 Mission St.
San Francisco, California 94105

Ms. Diane C. Reynolds
Los Angeles County Law Library
301 West First Street
Los Angeles, California 90012

Mr. William B. Rohan
Assistant Librarian
San Diego County Law Library
1105 Front Street
San Diego, California 92101

Mr. O. James Werner, Librarian
San Diego County Law Library
1105 Front Street
San Diego, California 92101

COLORADO *(none)*

CONNECTICUT *(none)*

DELAWARE *(none)*

DISTRICT OF COLUMBIA *(none)*

FLORIDA

Ms. Ann S. Cornwell
The Florida State University
College of Law
Law Library
Tallahassee, Florida 32306

Ms. Clairi W. Donovan
The Florida State University
College of Law
Law Library
Tallahassee, Florida 32306

Mr. Mario P. Goderich,
Law Librarian
University of Miami Law Library
P.O. Box 248087
Coral Gables, Florida 33124

Mrs. Charlsie Hughes
Attorney General's Law Library
Capitol — Basement
Tallahassee, Florida 32304

Mr. Edwin M. Schroeder
The Florida State University
College of Law
Law Library
Tallahassee, Florida 32306

Mr. David Weiss, Librarian
Law Library
University of Florida
Gainsville, Florida 32611

GEORGIA

Mrs. Ellen G. Hamilton
Emory University
School of Law Library
Gambrell Hall
Atlanta, Georgia 30322

Ms. Adrien C. Hinze
Law Librarian
Emory University
School of Law Library
Gambrell Hall
Atlanta, Georgia 30322

Mrs. Angelina Way
Emory University
School of Law Library
Gambrell Hall
Atlanta, Georgia 30322

HAWAII

Mr. Glenn M. Kosaka
Second Circuit Court Library
P.O. Box 969
Wailuku, Maui, Hawaii 96793

Ms. Margaret H. Setliff
Hawaii Supreme Court Library
P.O. Box 779
Honolulu, Hawaii 96808

IDAHO

Mrs. Laura M. Pershing
Law Librarian
Idaho State Law Library
Supreme Court Building
451 West State Street
Boise, Idaho 83720

ILLINOIS

Mr. Robert C. Berring, Jr.
University of Illinois
College of Law Library
Champaign, Illinois 61820

Mrs. Catherine Bradley
Librarian
State of Illinois
Supreme Court Library
Springfield, Illinois 62706

Ms. Christine A. Brock
Law Librarian
DePaul University Law Library
25 E. Jackson Boulevard
Chicago, Illinois 60604

Ms. Mary E. Clayton
John Marshall Law School Library
315 S. Plymouth Court
Chicago, Illinois 60604

Mr. Edward F. Hess, Jr.
University of Illinois College
of Law Library
Champaign, Illinois 61820

Ms. Hazel C. Hill, Director
John Marshall Law School
Library
315 S. Plymouth Court
Chicago, Illinois 60604

Mr. Roger F. Jacobs
Law Librarian & Prof. of Law
School of Law Library
Southern Illinois University
Carbondale, Illinois 62901

Ms. Elizabeth Slusser Kelly
Technical Services Librarian
School of Law Library
Southern Illinois University
Carbondale, Illinois 62901

Miss Ruth L. Nelson
John Marshall Law School Library
315 S. Plymouth Court
Chicago, Illinois 60604

Mr. William J. Powers, Jr.
Cook County Law Library
2900 Chicago Civic Center
Chicago, Illinois 60602

Ms. Olga Wise
University of Illinois Library
Research Center
220 Armory
Champaign, Illinois 61820

INDIANA

Mr. Elmer B. Hess
Law Library
Valparaiso University
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